

# **TUGGERANONG PRESBYTERIAN CHURCH (TPC) COVID 19 SAFETY PLAN – NOVEMBER 30, 2020**

## **1.0 GENERAL**

1. Anyone who has been: overseas or to an identified Australian hotspot in the past 2 weeks, in contact with someone who has either tested positive for COVID 19 or is awaiting the results of a COVID 19 test, is awaiting the results of a COVID 19 test themselves, feels unwell or exhibits COVID like symptoms must not attend any TPC gatherings or events. See this Australian Government webpage for COVID 19 symptoms <https://www.health.gov.au/sites/default/files/documents/2020/05/coronavirus-covid-19-identifying-the-symptoms.pdf>
2. Anyone who tests positive for COVID 19 within a two week period of attending any TPC service, event, other ministry or gathering of any kind is required to inform a church leader immediately.
3. A physical distance of 1.5m must be maintained at all times between individuals unless they are from the same household. Seating is to be spaced to facilitate this distance requirement in all contexts. This distance requirement necessarily prohibits hand shaking, kissing and hugging individuals from another household.
4. Families and individuals must record their attendance upon entry to any group, service or event via QR code or physical register at the entry of all homes, worship halls and venues. The date, time, name/s and contact number for each family / individual must all be recorded.
5. Hand sanitizer must be available and used at all venues and homes upon entry and when required.
6. Amenities and bathrooms are to be stocked with adequate levels of disposable soap and hand toweling.
7. Leaders of any group or ministry must always have a copy of this COVID 19 Plan readily available. It is available electronically on our web page and emailed to congregation members. This COVID 19 Plan will be updated if-and-when required by changes to Government regulations and TPC members will be notified of such changes via email and announcement.
8. All members of TPC are asked to familiarize themselves with the Australian Government's "Prevent The Spread of Germs" and "Practice Good Hygiene" fact sheets available at this Government webpage: <https://www.covid19.act.gov.au/signs-and-factsheets#Downloadable-posters>

## **2.0 WORSHIP SERVICES**

1. A head count of those entering will be kept by the Welcome Team and not exceed 156 people (as calculated from the indoor space of the hall). This total of 156 includes those serving and children. Anyone who arrives beyond this allowable limit will be informed they are not permitted to enter and encouraged to attend an alternative service or online. A Welcome Team member will therefore be present in the foyer before, during and after the worship service (i.e. at all times) to manage this.
2. People entering will be informed of the COVID plan poster locations and encouraged to familiarize themselves with TPC's COVID plan if not already.
3. Crowding upon entry / exit must be avoided. Welcome Team members will ask individuals to proceed further into the building or briefly wait outside if necessary to manage traffic flows when required. Anyone who needs to leave during the service is asked to do so via the rear exit to help avoid coming within 1.5m of those entering.
4. Congregational singing is permitted.
5. A physical distance of 1.5m also applies to those serving up the front in any capacity.
6. No church Bibles, printed items (e.g. bulletins, pamphlets, etc) or collection box will be available. Attendees are asked to rely on the electronic means provided.
7. Signage informing attendees of good hygiene practice will be placed on the front doors, foyer, amenities, Sunday school room and walls of the main hall.

8. There will be no provision of morning tea or shared meals until further notice. Attendees are asked to bring their own snacks and drink bottle if necessary.
9. Seating is to be wiped down with the sterilizing agents provided at the end of each worship service.

### **3.0 SUNDAY SCHOOL**

1. No more than 24 people total (this total includes: teachers, assistants, children & parents) may be present within the Sunday School room at any time. A head count of those entering must be kept by the teacher and anyone who arrives beyond this allowable limit will be asked to return to their seat in the main hall.
2. Teachers and assistants are to swab down all reusable equipment & seating before and after use with the sterilizing agents provided.

### **4.0 GROWTH GROUPS, ADMINISTRATIVE MEETINGS & YOUTH GROUP**

1. Growth groups, discussion groups and administrative meetings held in homes must observe the ACT Government regulations for "Gatherings at Home" available at this webpage <https://www.covid19.act.gov.au/community/groups-and-gatherings>
2. Growth groups, administrative meetings and youth group are permitted to serve food and beverages providing social distancing, good hygiene and food handling practices are observed.